



## Minister for Roads and Ports

80 Collins Street MELBOURNE Vic 3000  
GPO Box 2797Y MELBOURNE Vic 3001  
Telephone: (03) 9655 6474 Facsimile: (03) 9655 6562

Mr. Dean Balding,  
President,  
Motorcycle Riders Association,  
GPO Box 1933R,  
**MELBOURNE. VIC 3001**

Dear Dean,

I refer to your request for financial assistance for operating costs and projects for the Motorcycle Riders Association. It with pleasure that I advise you that I have approved a grant of \$25,000.

This funding is in recognition of the important work of the MRA such as promoting road safety for riders and participating in community service projects such as the annual toy run.

Please find enclosed two copies of the terms and conditions agreement for this Grant. As soon as we have received both copies of the signed agreement, arrangements will be made for the cheque to be forwarded to you.

Yours sincerely,

**GEOFF CRAIGE**  
**MINISTER FOR ROADS AND PORTS**

8/6/1999



INFRASTRUCTURE

# DEPARTMENT OF INFRASTRUCTURE

80 Collins Street, Melbourne 3000.

For Enquiries Phone: 9655 9710

## ADVICE TO PAYEE

THE MOTORCYCLE RIDERS ASSOCIATION OF AUSTRAL  
 G P O BOX 1933R  
 MELBOURNE, VIC 3001  
 Australia

**Cheque No. :** 897384  
 Page : 1 of 1  
 Date : 11-JUN-1999  
 Vendor No.: 214770

INVOICE DATE	INVOICE / DESCRIPTION	OUR REFERENCE	INVOICE AMOUNT	DEDUCTION/ PRESCRIBED PAYMENT TAX	NET
11-JUN-1999	24/5/99 - 83372-99 MOTORCYCLE RIDERS ASSOCIATION PROJECT 66	83372-99	25,000.00	0.00	25,000.00
AMOUNT OF THIS CHEQUE \$					25,000.00

DETACH BEFORE BANKING

**GRANT AGREEMENT – THE MOTORCYCLE RIDERS  
ASSOCIATION OF AUSTRALIA INC.**

**And**

**THE DEPARTMENT OF INFRASTRUCTURE**

**Re**

**ONGOING OPERATIONAL AND PROJECT COSTS**

## **TERMS AND CONDITIONS**

### **1. GRANT PURPOSE:**

- 1.1 This grant is made to the Motorcycle Riders Association of Australia Inc. (MRAA) for the purposes of assisting the Association continue its operation in serving Victorian motorcyclists and the community.
- 1.2 In order to encourage road safety, the Minister for Roads and Ports desires to assist the MRAA in continuing its work in providing support services for new motorcyclists particularly in the form of road safety matters and to continue the publication of its magazine 'The Motorcyclist'.

### **2. FUNDING ARRANGEMENTS:**

#### **2.1 Agreement Summary - The MRAA is obliged to:**

- 2.1.1 continue providing support to Victorian Motorcyclists and the community as proposed;
- 2.1.2 inform the Department of Infrastructure as to the progress of Association's activities.

#### **2.2 Payment of Grant**

- 2.2.1 The grant is to be paid upon receipt by the Department of the signed agreement.

#### **2.3 Monitoring / Performance evaluation**

- 2.3.1 The MRAA will report to the Department on the Association's activities every three months.

#### **2.4 Financial accountability**

- 2.4.1 The MRAA will be required to provide records of receipts and payments in relation to the grant. Such statements are to be certified by the MRAA President and Principal Accounting Officer.
- 2.4.2 These statements are to be submitted on a quarterly basis.
- 2.4.3 Additionally, notification that all funds received by the organisation have been expended for the purpose, for which they are provided, is to be provided by the President.
- 2.4.4 The MRAA will use the funds only for the agreed purpose unless the Minister's formal agreement is obtained.

## **2.5 Grievance Procedure / Renegotiation**

### **2.5.1 The MRAA must –**

Provide details as described at 2.3 and 2.4, unless alternative arrangements are made with the Department of Infrastructure;

contact the Department as soon as possible if the organisation is for any reason unable to fulfil any of the conditions of the grant.

## **2.6 General**

2.6.1 The MRAA agrees not to dispose of any item of equipment bought with funds from this grant without obtaining the agreement of the Minister.

2.6.2 The MRAA will return to the Department of Infrastructure any unused portion of the grant.

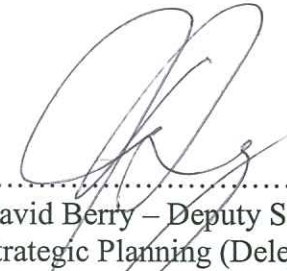
2.6.3 The MRAA acknowledge that no contract of employment exists between the Minister or Department on the one hand, and any person engaged by the organisation for the purpose of carrying out this Project on the other.

**3. STATEMENT OF AGREEMENT**

3.1 This agreement is made on the TENTH day of JUNE 1999 between the Secretary of the Department of Infrastructure in the State of Victoria and the Motorcycle Riders Association of Australia Inc.

Signed by:

Secretary  
**DEPARTMENT OF INFRASTRUCTURE**

}   
} .....  
David Berry – Deputy Secretary,  
Strategic Planning (Delegate)

In the presence of AE Mathews .....(witness)

Date: 10/6/99 .....

Signed by:

**PRESIDENT  
THE MOTORCYCLE RIDERS ASSOCIATION  
OF AUSTRALIA INC.**

}   
} .....  
} DEAN BALDWIN

In the presence of  .....(witness)