

- Location:** The Local 22-24 Bay Street, Port Melbourne VIC 3207
- Date:** Wednesday January 11, 2012 7 pm
- Meeting Chaired by:** Grant Delahoy
- Minutes Taken by:** Wendy Taylor
- Attending (confirmed):** Grant Delahoy (President)
Paul Finey (Vice President)
Wendy Taylor (Secretary)
John Karmouche (Treasurer)
Tony Ellis (Ord board member)
Kerry Walton (Ord board member)
Rik van Zulykon (member)
- Absent with apologies:** Gavin Stilgoe (Membership Secretary)
Mick Doedee (Chief Marshall)
- Correspondence:** 4 bank statements (passed to Treasurer)
Department of Justice (annual statement) send to public officer
Christmas card from Terry Mulder
Project management plan/event template (sent from Rodney Brown to Grant Delahoy)
- Treasurer Report - Financials:** Treasurer to table audit report, including current financials
\$ 8,431-77 Current bank balance
\$ 1641-00 4Bs account
- Membership Secretary Report
- Membership:** 317 Current financial members:
46 Life/Honorary Members:
1476 Paying members:
- Road Safety and advocacy:** Grant and Wendy attended a Vicroads meeting held on January 9, 2012 for a briefing about a new motorcycle safety research project. Grant outlined his understanding of the project: it will be evidenced based, about crashes, and similar circumstances why other riders do not crash. The project is funded through ARC, Vicroads, MUARC, Department of Justice etc. Vicroads is also seeking communication method about the project with the motorcycling community. Some attendees expressed interest in a further meeting to assist to explain the methodology, and Vicroads agreed to this.
- Event planning and updates:** See below for MRAV 2011 Toyrun report

Agenda items:

- MRAV 2011 Toyrun/events debrief

Report from Kerry with financials

- It was agreed that a letter of appreciation should be sent to Victoria Police, all helpers and suppliers, traders. An EOI and feedback form was suggested to accompany the letters, to assist in event future planning. **ACTION: Grant to email letter template to Kerry**
- Corporate donations. Paul Finey suggested approaching corporations to provide cash donations to toy run under salvos badge.
- Kerry tabled a financial report: Receipts: \$14,634-35
Payments: \$14,375.00
Balance: \$779-00

Motion: Grant - to accept the MRAV 2011 Toy Run financial report. Seconded: John Karmouche.

What went well

- The Salvation Army were happy with the arrangements, including the venue, and working with the (single contact person) MRAV coordinator. However, The Salvos packed up and left at 3 pm, and Kerry identified that they needed to stay until the end of the event. The MRAV trailer was used to hold some toys that arrived at the event after the Salvos left.
- The Victoria Police were happy with the starting points.
- Debrief with Victoria Police, Salvation Army, Calder Park management, etc

What didn't go so well (to improve for 2012)

- The event at Calder Park was from 10 am to 6 pm. Kerry recommended shortening the event in the future to starting at 10 am and finishing at 4 pm.
- While the marshals work is appreciated, it was highlighted that marshals should receive training. Kerry raised the possibility of Calder Park providing.
- Kerry expressed concern and issues with the MRAV toy run committee members occasionally not checking with Kerry first on matters. The Board acknowledged the value of volunteers, and this distinction and difference to employees (being able to be directed).

Grant made a motion of appreciation and congratulations to Kerry Walton for his outstanding effort with the 2011 MRAV Toy Run. Seconded: Everyone at the board meeting!

The future of the toy run

- The date of the MRAV 2012 Toy Run is SUNDAY, DECEMBER 9, 2012.
- Grant opened discussion by asking the question: how do we best perpetuate the MRAV toy run? Robust discussion ensued.
 - There was discussion about running the Toy Run along lines similar to the MRAV Cranbourne GP Run.
 - There are benefits to Calder Park as venue for the Toy Run event, including: freeway access; riders drawn to the "home of motorsport" in Australia; market/expo atmosphere; an undercover entertainment area.

- Kerry advised that Calder Park management provided and looked after many aspects of the event, that the MRV has struggled with in the past (including provision of toilets and their cleaning, light and power, water-filled barriers, office area, forklift and containers use, etc)

Contract terms were discussed, and it was agreed any contract should include:

1. MRV to retain MRV Toy Run name and rights
2. A representative fee (suggested: \$5)
3. State profits ownership rights
4. Set performance targets for the contractor
5. Liability and limitation of MRV
6. No negative reflection on MRV
7. A dispute resolution process
8. A two year contract with a third year option
9. Effective and meaningful reporting to MRV at regular (to be determined) intervals
10. Intellectual property
11. MRV stall at event free of charge

A contract was discussed, and offered to Big Time Promotions Action: Develop a finalised contract to sign off at next Board meeting. Motion: Grant. Seconded: Paul Finey. Carried: Unanimous

A similar approach with the City of Casey was discussed with regard to the MRV Cranbourne GP Run, and this was agreed to in principle.

Other business

- Newsletter and AGM preparation update (Grant)

NOTE 1: the MRV 2012 AGM date is now SCHEDULED FOR WEDNESDAY MARCH 7, 2012

NOTE 2: the MRV February 2012 board meeting will also serve to envelope staff newsletters

Grant said that the newsletter is underway. **ACTION: ALL BOARD MEMBERS TO FORWARD REPORTS, ETC TO GRANT BY JANUARY 27, 2011**

- Trailer and stock insurance (Grant)

Grant reported that no trailer insurance appeared to be available. However, he was pursuing caravan insurance, with the trailer similar to this. Grant has sought information from his insurance broker. Suggested \$7,000 insurance for trailer, and \$5,000 for contents.

- Debt management (Grant)

There was general discussion about bad debt management and a course of action agreed to.

- MRV storage

The MRV stuff needs to be shifted from its current location at Mernda to the new MRV trailer.

Action: Kerry to advise Grant of suitable dates to start the shift. February 11, 2012 was identified as a tentative appropriate date. Kerry tendered an invoice for \$990 for storage of MRV stuff at his property (as agreed by the MRV board in 2011). Motion: by John Karmouche to pay invoice. Seconded: Grant Delahoy. Carried: Unanimous

- Meeting closed at: 9-45 pm